

Project Report

Name of Project

The objective of a Project Report is to nicely summarize how the project went. The report will serve as a helpful guide for similar projects your club conducts in the future. Each Project Report is a document that can be shown at interviews to highlight public health work the student has participated in. The report also informs other RIPHA chapter clubs.

Sequence of Events:

In chronological order, list events that actually occurred when conducting the project. This is a timeline. Try to be specific. It may be helpful to update this section as each event happens.

Strengths:

List what the strengths of the project were.

Weaknesses:

List what the weaknesses of the project were.

What Could be Better:

List what the club could have done to make the project better/more effective.

Future:

How is this project going to be treated in the future? Is it a physical item(s) that will require upkeep or is the project an event that is completely finished? This section is very important to inform future club leaders.

Additional Notes:

Here you can add anything that hasn't been included in the Project Plan or Project Report. Questions, concerns, comments, etc. This field is not required.